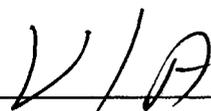


Meeting Minutes – Approval**M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
Meeting Held December 6, 2012**

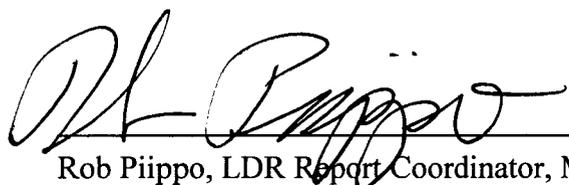
The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.


Date: 21 Jan 13
Mike Collins, Project Manager, DOE-RL


Date: 2/5
Dabrisha Smith, Project Manager, DOE-ORP


Date: 2/5/2013
Deborah Singleton, Project Manager, Washington State Department of Ecology

Contractor Concurrence


Date: 1-24-13
Rob Piippo, LDR Report Coordinator, MSA

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Agenda / Minutes
Attachment 2 - Attendance List
Attachment 3 - Actions and Workshop Items
C: Admin Record, M-026

Attachment 1

M-026 LDR Report Project Manager Meeting at Federal Bldg Richland, Washington Meeting Held December 6, 2012

Meeting Agenda/Minutes

1. Status of CY2011 M-026-01V LDR Report.

Milestone M-026-01V was completed on April 9, 2012 with the report being submitted to Ecology. Ecology provided comments to DOE August 17, 2012 per letter 12-NWP-140. DOE provided a response to Ecology comments on October 25, 2012 (13-AMRP-0001). Ecology signature approval is required to approve the report.

DOE proposed incorporating Ecology and DOE's comments into the 2012 report. Ecology agreed to DOE's proposal to incorporate comments into the 2012 report. Ecology stated that staff is completing its review of DOE's comments and that Ecology will prepare a letter stating that they approved the 2011 report similar to the previous reports letter. An IAMIT approval sheet will need to be signed by Ecology Jane Hedges documenting that the 2011 report has been approved. MSA Rob Piippo will coordinate the IAMIT approval signature form through both agencies project managers.

2. Status of the CY2012 M-026-01W LDR Report

Work on the 2012 LDR report has been initiated. The database has been updated with the release of a new version and the establishment of the 2012 year. A data call has been issued to the contractor LDR point of contacts requesting them to assign database writers.

3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers and updates of ongoing assessments

- Status of assessment of IMUSTs not associated with a building
 - CHPRC
 - WRPS

No assessments are scheduled at this time.

4. Potential requests for variances

No requests for variances are in work.

5. Action Item Status (See Attachment) -- Nothing new to report on actions 1 and 2. Status was provided on initial activities for the LDR report, contractor POCs have been assigned and are preparing to input data, the report is on schedule.

6. Documents submitted to the Administrative Record

The DOE TPA milestone completion letter and LDR 2011 report 12-AMCP-0097, Ecology letter 12-NWP-140 and DOE's response to Ecology comments 3-AMRP-0001 have been submitted into the administrative record.

7. Next meeting (date): January 24, 2013 Federal Bldg.

Attachment 2

**M-026 LDR Report Project Manager Meeting
at
Federal Bldg
Richland, Washington
Meeting Held December 6, 2012**

Attendance List

<u>Name</u>	<u>Organization</u>
Lee Fearon	Ecology
Mike Collins	DOE-RL
Amy Hummer	WRPS
Rob Piippo	MSA
Deborah Singleton	Ecology

Attachment 3

**M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
Meeting Held December 6, 2012**

Actions and Workshop Items

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
1	CHPRC	Provide status of IMUST assessment (See Item 3)	TBD
2	WRPS	Determine Assessment schedule for IMUSTs (See Item 3)	TBD
3	Ecology	Respond to DOEs comments on the 2011 report Approve the 2011 report by signing the IAMIT approval form and issue letter	Response in work